



Elementary School Teacher

Reports To: Head of School by way of Director of Academic Advancement

Job Goals: To provide students with appropriate learning activities and experiences designed to fulfill their academic potential within the *mission* of The Meadowbrook School.

Mission Statement: We bring life to learning for elementary-aged children in a nurturing, fun, and collaborative environment.

Job Description: Grade level teachers manage a self-contained classroom. The main curriculum focuses are language arts, reading, history, and math. We offer “specials” classes in art, computers, library, music, physical education, science, and spanish that are taught by other faculty members. A homeroom teacher is the main liaison to parents of students in his/her grade. Ideally, the lead classroom teacher will demonstrate intellectual curiosity and lead students with passion, dedication, and enthusiasm.

Primary duties & example of various responsibilities:

- Teach an array of subjects to a specific grade level during the academic year
- Plan and develop lesson plans and use appropriate instructional strategies that reflect the learning styles of your specific age group
- Use technology to strengthen the learning process
- Conduct ongoing assessments of student achievement
- Maintain student attendance records, academic scores, and submit achievement reports
- Creating a safe, welcoming classroom environment
- Communicate concerns with parents, administrators, and other faculty members
- Attend required faculty orientation and staff meetings throughout the year
- Pursue and participate in professional development opportunities
- Support admissions efforts by representing Meadowbrook at our Open House events
- Maintain the classroom with appropriate books, equipment, and instructional materials
- Nurture and maintain a highly collaborative relationship with the rest of the faculty, administration, and extended school community.
- Be a positive role model on campus and representing the school externally

Qualifications: Bachelor’s degree from an accredited college or university. A teaching certificate from the State of Pennsylvania and 3+ years teaching experience is preferred; however, these are not requirements. All employees must have clean background checks.

Interested candidates should contact the Head of School, Michael Reardon, directly at mreardon@themeadowbrookschool.org.